

**FINAL ACTION MEMO**  
**Planning Commission Meeting of August 8, 2023**

<u>AGENDA ITEM/ACTION</u>	<u>FOLLOW-UP ACTION</u>
<p>1. <b>Call to Order.</b></p> <ul style="list-style-type: none"> <li>• Meeting called to order at 6:00 p.m. by Chair Clayborne.</li> <li>• PC members present: Chair Clayborne, Mr. Missel, Vice Chair; Mr. Bivins; Mr. Murray; Ms. Firehock (arrived at 6:03pm); and Mr. Carrazana</li> <li>• Mr. Moore (via Zoom) asked to participate remotely from his home in Albemarle County due to an illness. Chair Clayborne asked for a motion to allow Commissioner Moore to participate remotely in the meeting via Zoom. On motion of Commissioner Missel, seconded by Commissioner Murray, the Commissioners present voted 5:0 to allow Commissioner Moore's remote participation (Firehock and Moore not yet present)</li> <li>• PC Member absent: none</li> <li>• Staff members present were: Kevin McDermott, Andy Herrick, Tori Kanellopoulos, and Carolyn Shaffer (via Zoom)</li> </ul>	
2. <b>Other Matters Not Listed on the Agenda from the Public</b>	<u>Clerk:</u> None
3. <b>Consent Agenda:</b> None	<u>Clerk:</u> None
4. <b>Work Session</b>	
<p>4a. <b>CPA202100002 AC44 Land Use/Transportation</b></p> <p>The Commission reviewed the background information, community input summary, and information provided in the staff report and provided direction to staff on the Planning Toolkit options, specifically which option should be pursued for each of the four topics:</p> <ul style="list-style-type: none"> <li>• Activity Centers in the Development Areas</li> <li>• Factors and Considerations for Future Development Areas Expansion</li> <li>• Rural Crossroads Communities</li> <li>• Rural Interstate Interchanges</li> </ul> <p>(Tori Kanellopoulos)</p>	<u>Clerk:</u> Staff will include the comments and suggestions of the Planning Commission in its presentation to the Board of Supervisors.
Adjourned at 9:10 p.m. to next scheduled meeting on Tuesday, August 22, 2023, at 6:00 p.m.	